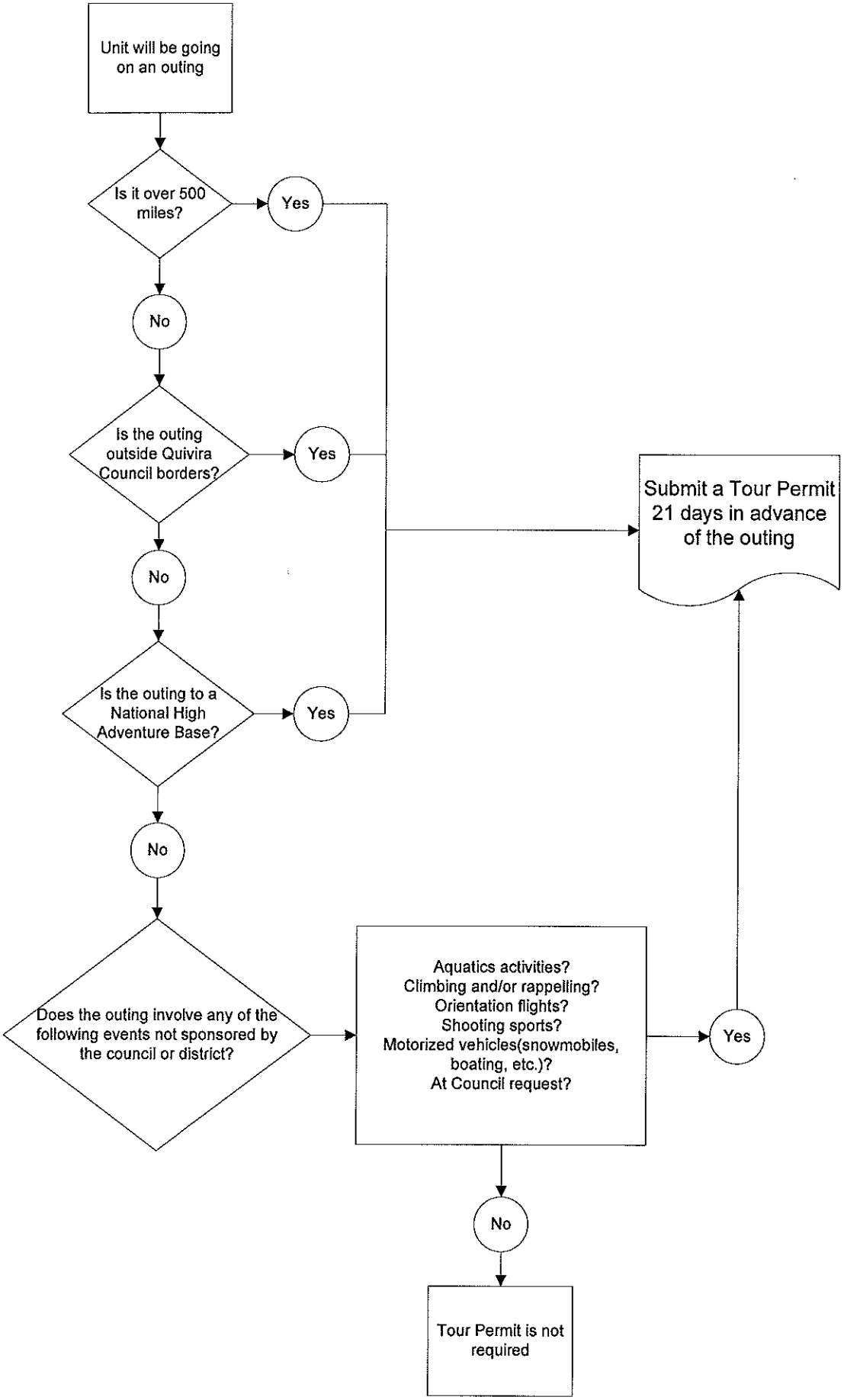When to fill out a Tour Permit/Plan