

When your application is complete, please print, sign and email to CeCelia Bowden at Cecelia.Bowden@scouting.org or return to the council office.

**Quivira Council Camps Staff Application
Quivira Council Volunteer Staff Application**

Name: _____

Mailing Address: _____

Zip code: _____

Email: _____

Mobile number: _____

If 17 years or younger by May 1, 2020, complete the below:

Parent/Guardian Name: _____

Email: _____

Mobile Number: _____

Home Number: _____

Quivira Council Camping Season is May 25 – July 26, 2020. Hiring preference is for those who can commit to the entire summer season – Scouts BSA, Wild Webelos, and Camp Kanza. Please note that manpower for each camp fluctuates and contracts will be offered contingent on staffing needs. Prior service is not a guarantee of preferred hiring status. Consideration of preferred staffing position will be taken. However, Quivira Council reserves the right to place individuals where their skills, leadership/teaching style, and needs of program success are better suited.

Hiring Decisions for Area Directors will be in place by Mid-January. All other staffing considerations will be made in March. Application deadline is March 16. Applications submitted after that time will be accepted but may not receive an interview/conversation. All camp staff and volunteer staff must be registered with the Boy Scouts of America and complete all required trainings prior to arrivals at summer camp. Quivira Council Camp Staff and Assigned volunteers will be provided housing (platform tent with electricity,) meals, and camp season shirts apart from CIT's, who may camp with their unit and are time limited to one week of service. **Volunteers must be a registered Adult leader with Boy Scouts of America.**

Quivira Council is actively recruiting adult volunteers to serve as educators and program leaders for summer camps! If you have time to give to Scouting, please let us know by applying! Almost all positions are available for volunteers!

Leadership Position Descriptions

- **Aquatics Director:** (Must be age 21 and meet other standards requirements, inquire with application.)
- **Aquatics Assistant Director:** (must be age 21)
- **Outpost Director:** (must be age 21, have previous leadership experience)
- **Wilderness First Aid Director:** Must be age 21, and successfully complete National Camp School Certification Courses)

- **Nature Director:** Supervises the teaching and program aspects of nature related programs, must be age 18. Proficient knowledge of nature related merit badges is expected. Previous teaching experience is preferred.
- **First and Second Year Program Area Director:** supervises the teaching and program aspects of a quality first and second year Scouting program. Must be 18 with a clear record of leadership.
- **Stewardship Director:** Supervises the safe and effective operation of dining hall operations, supports Ranger Staff with supplies for outstations, water operations
- **Wrangler:** Supervises all aspects of the teaching and program aspects of the equine programs. Responsible for animal health and wellbeing.
- **Camp Director:** Supervises all aspects of a safe and effective camp program on behalf of Quivira Council. Is responsible for fiscal management, NCAP effectiveness, and the care and wellbeing of Quivira Council Camp Staff and all guests and volunteers working and present on the property. Works with Council management personnel to ensure the quality of the program.
- **Program Director:** Supervises all camp staff through Area Directorships, the front facing manager of program. Responsible to the Camp Director/Council leadership team.
- **Dining Services Manager:** Supervises all areas of food and banquet services, ensures quality meal services on time and within budget. Supervises kitchen staff and works closely with Stewardship team to ensure that the dining services experience of our guests is high quality.
- **Trading Post Manager:** Supervises the day to day operation of the Trading posts, trading post personnel. Responsible to the Camp Director. Manages purchasing and inventory, store front appearance and retail effectiveness.
- **Adult Leadership Training Director:** Leads and trains adults seeking certified leadership training while in camp. Scoutmaster Position Specific, IOLS
- **Shooting Sports Director:** Responsible for the safe and effective operation of shooting sports instruction and adventure at Quivira Council Camps. Ensures that camp staff are properly trained and prepared for their work, must have BSA required certifications in place. Leads training for adult guests for future shooting sports leadership.
- **Medic/Emergency Response:** Responsible to the Camp Director and Council personnel. Responsible for the health, safety, and response to emergency for all persons on property. Responsible for ensuring that proper records are kept and communicated to necessary personnel. Must have certified medical/emergency response documentation in State of Kansas. Viable candidates are: MD, RN, LPN, EMT, PA
- **Camp Commissioner:** (Volunteer) Responsible to the Camp Director and serves as a positive liaison for Camp Leadership on behalf of guests who are visiting the camp. Ensures quality customer service through communication of needs, mentoring, and teaching.
- **Chaplain:** (Volunteer) Recognized as a qualified clergyman, seminarian, or layman by his or her own church body and is 21 years of age or older. Will support the wellbeing of youth and adults with respect to their religious needs. Supports and promotes the Duty to God program.
- **Camp Security Officer:** (Volunteer) Ensures guest and staff safety, works with local Law Enforcement Personnel in Emergency Services, background in Law Enforcement required.

- **Ranger Staff:** Must be 18 or over. Work with and through the Quivira Ranger on all physical maintenance assignments related to the camp operation. Must be able bodied and capable of leading service group volunteers on conservation/service projects.

For all applicants, please select up to three areas of preferred service. **Volunteers are welcome to apply for any and all positions.**

Trading Post Associate	Dining Services Associate	Aquatics Associate	
Shooting Sports Associate	Stewardship Associate	Horsemanship Associate	
1 st and 2 nd Year Associate	Program Generalist	Program Volunteer	
Counselor in Training	Camp Staff SPL	Commissioner in Camp	
Tribe Member in Camp	Ranger Staff	Chaplain	
Camp Security Officer	Medic Services	Camp Director	
Program Director	Wilderness First Aid Dir.	Nature Director	
1 st and 2 nd year Director	Stewardship Director	Dining Services Director	
Wrangler	Trading Post Manager	Leadership Training Dir.	
Shooting Sports Dir.	Medic/Emergency Svc.		

Please note! All employees and volunteers are expected to serve in many areas as needed and are often cross trained. All employees are front facing customer experience personnel and will have other support duties as assigned. Further, each employee/volunteer is expected to adhere to a Code of Conduct upon acceptance of employment contract. Please indicate your placement preferences below.

For Volunteers, please indicate which sessions you would like to support the youth! It is required that volunteers also participate in Staff Development week so that your training can be complete and your contribution to the team can be recognized!

Staff Week	QSR 1	QSR 2	QSR 3	QSR 4
Wild Webelos	Camp Kanza 1	Camp Kanza 2	Camp Kanza 3	

References:

Please list the name and contact information for up to 3 references (non-relative) who can attest to your character for employment or volunteer service purposes.

- 1.) _____
- 2.) _____
- 3.) _____

Authorizations

Signatures:

I, _____, have completed this application for Camp Staff
on _____, _____, 20 ____.

Parent/Guardian: I hereby grant permission for _____
To apply and be considered for employment as a Quivira Council Camp Staff member.
_____, Date: _____

Parent/Guardian of youth age 17 and under will be additionally requested to sign all paperwork associated with employment with Quivira Council.

BSA Declaration of Religious Principle: The Boy Scouts of America maintains that no member can grow into the best kind of citizen without recognizing his duty to God and, therefore, acknowledges the religious element in the training of the member, but is non-sectarian in its attitude toward the religious training. Its policy is that the organization or institution with which the member is connected shall give definite attention to his/her religious life. Only persons willing to agree with the declaration of principle and the bylaws of the Boy Scouts of America shall be entitled to certificates of leadership.

I agree with this Declaration of Religious Principle: ____ yes ____ no.

Signature: _____

The Quivira Council is an equal opportunity employer and maintains a policy of nondiscrimination with respect to all employees and applicants for employment. All personnel actions, such as recruitment, hiring, training, promotion, transfer, layoff, recall, compensation and benefits, discipline, termination of employment, and educational, recreational, and social programs are administered without regard to race, color, sex, religion, national origin, age, or physical or mental disability of otherwise qualified individuals, or membership or application for membership in a uniformed service. Employment decisions, subject to the legitimate business requirements of the Council, are based solely on the individual's qualifications, merit, and performance.